



Weare Public Library

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Board of Trustees

Raymond J. Kelly, Chairman

Susan Morin, Treasurer

Terri Wahnowsky, Secretary

Paul Marsh, Alternate

Jill Tacy, Alternate

Christine Hague, Director

Board of Trustees Meeting Minutes

Thursday, March 5, 2009

Present: Ray Kelly, Susan Morin and Terri Wahnowsky, Trustees; Paul Marsh and Jill Tacy, Alternate Trustees; Chris Hague, Director.

Chairman Kelly called the meeting to order at 6:34 p.m.

Acceptance of Minutes:

The minutes of the February 5 meeting were reviewed and accepted as written.

Public Hearing:

A public hearing came to order at 6:35 p.m. to accept \$269.42 in donations and unanticipated income (see table below). The move to accept was unanimous and the hearing closed at 6:38 p.m.

Reports:

Director's Report

The Director's Report was discussed and accepted as written.

Old Business:

(Chairman Kelly requested to discuss 3a. Staff Evaluations last.)

Computer Replacement

Director Hague reported that a patron is a systems manager and would be coming to the library Monday to see what computers are there and give recommendations on what is needed. Gene Tacy will do the same when he has a chance. The Trustees agreed that getting new computers vs. refurbished ones was probably the best route to take, but decided to wait until the experts weigh in and regroup in April.

Maintenance

George Mallett added two library maintenance items to a warrant article last year that passed: storm windows and attic insulation. The Trustees agreed that Dir. Hague should get quotes to have this work done and to requisition the Selectmen for money from the Building Repair and Maintenance Capital Reserve Fund for the repair of the masonry and painting of the window frames.

Staff Evaluations

Dir. Hague completed evaluations for all staff members except herself and presented them to the Trustees for comment. Most employees scored in the competent range, leaning toward commendable. While all agreed the form was not appropriate for all positions within the library, the

Trustees commended Dir. Hague on a job well done and agreed to finding a new form for next year.

The Trustees each will complete a job evaluation form (following the format of the Merrimack Library Director Evaluation Form) for Dir. Hague and convene in a Non-Public Session during the April meeting to combine scores and comments. (Chairman Kelly will be absent at the April meeting and agreed to send his form to Secy. Wahnowsky for inclusion).

New Business:

Background Checks

In hiring Rick Barry to do maintenance, Dir. Hague learned that the state has changed its background check fees and requirements. The fee rose from \$15 to \$25 and a ten-fingerprint FBI check is required, which takes at least eight weeks and makes the total cost of the package \$55. While the library's budget is not prepared for the increase in fees, the Trustees and Dir. Hague concur that the library must follow the new background check standards. However, it was decided that Rick Barry can start before the FBI background check comes in.

Non-Public Session (as per RSA 91-A: 3 I.(a-c), II (a-h)

Chairman Kelly moved to enter into a non-public session at 8:08 p.m. Approved 3-0-0.

In this session, the Trustees and Director Hague agreed not to advertise an opening in the position of children's librarian. It was decided to keep the present person at the current rate of pay with further training and education. Dir. Hague will review this person after courses have been taken and report back to the Trustees. It was also determined that positions should be created for an assistant at \$9 an hour for 10 hours/week, and for a page at \$8.56 an hour for 4 hours/week, to be posted immediately.

All approved (3-0-0) to exit the non-public session at 8:55 p.m.

Next Meeting

April 2, 2009 at 6:30 p.m.

Meeting adjourned at 9:00 p.m.

Terri Wahnowsky
Secretary

Weare Public Library
Hearing to Accept Donations and Unanticipated Income
March 5, 2009

Source	Purpose	Amount
Income generating equipment	Books, supplies	\$114.82
Mary Elva Erf	books	\$100.00
Book repl. and donations	books, supplies	\$54.60
		\$269.42